



Australian Government

Department of Health

**AUSTRALIAN GOVERNMENT**

**Department of Health**

**NATIONAL SHED DEVELOPMENT PROGRAMME**

Administered by the Australian Men's Shed Association (AMSA)



Australian Men's Shed Association  
A SHOULDER TO SHOULDER

**ROUND 20**

**PROGRAMME GUIDELINES**

**OPENS: Monday 3 February 2020**

**CLOSES: Monday 9 March 2020**

## **Enquiries**

Email: [amsa@mensshed.net](mailto:amsa@mensshed.net)

Telephone: 1300 550 009

### **Statement relating to R20 priority**

Round 20 of the NSDP will specifically prioritise regions currently experiencing drought and/or areas/communities affected by bushfire.

# Introduction

This is a guide to the Australian Government National Shed Development Programme.

It provides the information needed to apply for a grant under this programme.

Grants are open to all Men's Sheds across Australia.

The Australian Men's Shed Association (AMSA) administers this programme on behalf of the Australian Government Department of Health.

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## 1. What is a Men's Shed?

A Men's Shed is any community-based organisation which is open to males, where:

- The primary objective is to advance the health and well-being of male members;
- The primary activity is the provision of a safe, friendly and inclusive environment where males are able to gather and/or work on meaningful projects at their own pace, in their own time.

A 'Men's Shed' can be a purpose built facility, a multipurpose community or private building or shared space used on a regular basis for the purposes of a Men's Shed.

Men's Sheds provide a safe, friendly and inclusive environment where males are able to gather and/or work on meaningful projects at their own pace, in their own time and in the company of other males.

Men's Sheds may:

- Make a variety of products including toys, household or garden furniture, Indigenous crafts or wood turned articles.  
**Please note** that these articles cannot be sold for commercial gain or in competition with existing local businesses
- Undertake activities that may include gardening, wood turning, metalwork, undertaking repairs or restoration such as heritage machinery, bicycle and small engine maintenance, computer training & cooking, demonstrations in nutrition
- Undertake community projects if desired
- Participate in training programmes such as first aid & computers
- Participate in activities that advance the health and well-being of male members and
- Engage in traditional and cultural activities.

These activities may not necessarily be conducted within a specific facility known as a 'Men's Shed' but in a meeting place designated and known as a men's group.

## 2. About the National Shed Development Programme (NSDP)

The NSDP provides direct financial assistance to:

- Address the health and wellbeing of the shed members
- Support health improvements for shed members
- Deliver appropriate activities and programmes and
- Improve facilities and the sustainability of Men's Sheds across Australia.

The NSDP is open to all Men's Sheds in Australia and is a competitive grants programme. It allows Men's Sheds and organisations supporting a Men's Shed to better respond to the local needs of their community.

## 3. Funding purposes

Individual Men's Sheds in Australia can apply for financial support across the following three funding categories:

<b>Category 1</b>	Health, Wellbeing, and Events	\$8,000 maximum
<b>Category 2</b>	Shed Improvements	\$8,000 maximum
<b>Category 3</b>	Equipment	\$5,000 maximum

Total funding across categories to a successful applicant will not exceed \$10,000.

## 4. Detailed descriptions of the funding categories

### Category 1-Health and wellbeing and events - \$8000 maximum

#### i. Major Regional Event

Funding can be requested to plan and deliver a major regional event that should have a strong health focus and may include some Men's Shed operational topics. Compulsory elements include:

- Reference to the AMSA Events model/template and Manual (AMSA Resource- The Men's Shed Gathering and Health Event Manual June 2019 V2) or similar
- Delivery of a 'Spanner in the Works?' men's health check programme or a similar presentation with a health focus
- Health related guest speakers, health information sessions/stands, community services participation
- Letters of support for the event from two (2) regional Men's Sheds confirming their members' intention to attend.

Funding requests may also include:

- Transport subsidies (fuel cards) for visiting Men's Shed members - accommodation subsidies (**Note:** only available for events of 2 or more days duration, for shed members who are required to travel considerable distances and is limited to \$500 per grant applicant)
- Catering, venue hire, hire of equipment such as a public address system. Auspicing bodies cannot request funds for administration or transport/accommodation costs for these events.

**Please Note:** The AMSA Events Coordinator and Men's Health Project Officer are available to provide advice and support about planning and delivering potential events. Please contact AMSA on [amsa@mensshed.net](mailto:amsa@mensshed.net) or call 1300 550 009

#### ii. Health and wellbeing equipment may include:

- First Aid kit, eye wash systems
- Chemical storage cabinets
- Shed health & safety equipment e.g. safety signage, fire extinguishers and blankets
- Test and tag equipment
- Personal Protection Equipment (PPE)- safety glasses, hearing protection.

#### iii. Health and wellbeing training for members may include:

- First Aid and mental health related training programmes
- Food handling and safety and nutrition training
- Men's Shed health & safety courses such as handling chemicals, test & tag, workshop occupational health and safety and the safe use of machinery;
- Health & wellbeing resources such as books, handbooks and manuals, DVD's.

### Category 2-Shed Improvements - \$8,000 maximum

Premises occupied by the Men's Shed are eligible for funding to undertake improvements, modifications and refurbishment including:

- Electrical upgrades including additional lighting and/or power points
- Plumbing upgrades including repair /replacement of toilet facilities
- Upgrades to or replacement of kitchens to improve hygiene
- Enclosing outdoor space for additional work and or storage areas and
- Purchasing containers to address storage or lack of work space
- Labour/materials to address health and safety issues including disability access.

### **Category 3-Tools & Equipment - \$5,000 maximum**

The priority for funding under Category 3 is providing financial support to new Men's Sheds (less than 2 years old) and/or those Men's Sheds that demonstrate a high need.

Tools and equipment may include:

- Tools for Men's Shed activities such as woodwork, metalwork, crafts, gardening
- Air compressors, power tools, raised garden beds, leatherwork tools and
- Equipment to develop/improve areas within the Men's Shed such as dust extraction or air filtration system, kitchen microwave units, office computer, and filing cabinets.

Please Note: Auspicing bodies applying for the NSDP on behalf of a Men's Shed must have an MOU/Agreement in place.

Applicants can apply for funding under each Category however, the total funding to each successful applicant will be limited to \$10,000.

Refer to the AMSA website for further details at:

<https://mensshed.org/developmentgrants/national-shed-development-programme-nsdp-application-guidelines/>

### **5. What cannot be funded by the NSDP?**

- Building a new shed/facility is not supported under this programme
- Funds to support a designated co-ordinator
- Sponsoring bodies requests to reimburse *their* organisational expenses - the grant funds are for those expenses incurred directly by the Men's Shed project
- Sponsoring bodies requests to fund their organisational staff expenses
- Sponsoring bodies requests to apply an administration fee
- Individual projects requiring ongoing funding
- The purchase of land.
- Repair of facilities damaged by vandalism, fire or other natural disasters where the act is covered by insurance and
- Additional funding for Men's Sheds that have already received substantial funding from governments and for which need is not identified.

### **6. Which groups will be given priority under this grant programme?**

- Males not in work
- Aboriginal and Torres Strait Islander males
- Socially disadvantaged
- Isolated males
- Males with a disability
- Males with a mental illness (e.g. Depression)
- Migrant males
- Males living in rural and remote areas
- Defence veterans
- Males suffering alcohol abuse
- Males suffering drug abuse
- Males who need support due to relationship issues.

## 7. What Men's Shed applications will be given priority in Round 20?

The priorities for Round 20 include:

- Requests that address health and wellbeing and events
- Men's Sheds in areas of greatest need with particular emphasis on regional, rural and remote communities including drought affected communities and bushfire affected communities
- Men's Sheds that have membership from the 12 priority groups and
- Applicants that have not previously received NSDP funding and can demonstrate need.

## 8. Who can apply?

- All Men's Sheds registered as a legal entity
- Men's Sheds that are not a registered legal entity can have an overseeing sponsor body act on their behalf and submit an application.

If a sponsor body acts as an applicant, written consent must be in place in the form of a signed **Memorandum of Understanding/Agreement** between the Men's Shed and applying body and this document must accompany the application as an attachment.

The sponsor body must be a legal or registered entity, such as an Association incorporated under State and Territory Incorporation legislation, and act as a legal entity separate from its individual members that can hold property.

- Applicants who have previously received funding under the NSDP are eligible to apply and will be required to list all prior funding received both from the NSDP and other government funding. This will form part of the consideration by the Evaluation Panel and will be provided to the Australian Government Department of Health.

## 9. How to apply

### a) Applicant Eligibility

The Associations Incorporation Act provides a means of creating a separate legal entity for small community-based organisations. For the purposes of the NSDP, this includes community-based organisations such as Men's Sheds, Rotary or Lions Clubs, Health Services or any other relevant community-organisation who wish to support an existing Men's Shed. Community-based organisations applying on behalf of a Men's Shed must have the capacity to specifically offer shed-type activities to males in the local community and/or within a wider region (Mobile Sheds).

### b) Complete the Application Form

- You must apply using the Application Form available from the AMSA website <https://mensshed.org/development-grants/>
- Information and instructions are available on this site to assist with completing each section of the form.
- There are also application and document checklists provided to assist you.

***Please note that contact details (name and telephone number) provided on the application form may be provided to your Federal Member of Parliament. Please indicate on the application form if you do not give permission for this.***

## 10. How are applications assessed?

Full details are on the AMSA website [mensshed.org](http://mensshed.org)

- Each application is assigned a score
- The AMSA Evaluation Panel conducts an assessment
- Recommendations for funding are made by the Panel
- The Australian Government Department of Health reviews and examines the recommendations made by the Panel. The Department has the authority to review and change recommendations based on funding criteria
- Final recommendations are submitted to the Minister for Health by the Department of Health
- Successful applicants are informed and results are announced via a media release from the Minister for Health.

## 11. Application timeline

**Monday, 3 February 2020** Round 20 applications **OPEN for 5 weeks**

**Monday, 9 March 2020** Round 20 applications **CLOSE**

### *Indicative dates subject to change:*

**Friday 3 April 2020** Applications checked for compliance, eligibility, scores & rankings calculated, finalisation of spreadsheets & documentation.  
Applications forwarded to Evaluation Panel.

**Wed 29 April 2020** Assessment of eligible applications by Evaluation Panel completed.

**Monday 4 May 2020** Documentation regarding Recommendations submitted to Department for approval.

**May/June 2020** Minister approves and announces grant recipients  
  
Formal announcement of successful applicants and release of grant outcomes on AMSA website. All applicants formally informed of outcomes and successful applicants provided with Funding Agreement documentation.

## 12. Lodging your application

Applicants in Round 20 have **two lodgement options** from which to choose:

1. **Email:** [amsa@mensshed.net](mailto:amsa@mensshed.net)

2. **Post:**  
**Australian Men's Shed Association**  
**PO Box 793**  
**The Junction NSW 2291**

### *Reference:*

**Australian Government National Shed Development Programme**  
**Round 20**